

The Council's constitution

**Part 1 – Summary and Explanation**

**Part 2 – Articles of the Constitution**

- Article 1- The Constitution
- Article 2- Members of the Council
- Article 3- Citizens and the Council
- Article 4- The Full Council
- Article 5- Chairing the Council
- Article 6- Scrutiny Committee
- Article 7- The Executive
- Article 8- Regulatory and other Committees
- Article 9- The Standards Committee
- Article 10- Area Structures
- Article 11- Joint Arrangements
- Article 12- Officers
- Article 13- Decision Making
- Article 14- Finance, Contracts and Legal Matters
- Article 15- Review and Revision of the Constitution
- Article 16- Suspension, Interpretation and Publication of the Constitution

## Schedule 1- Description of Executive

### **Part 3 - Responsibility for Functions**

Responsibility for Functions -Scheme of Delegation for Council and Executive Functions

### **Part 4 – Rules of Procedure**

- 4.1- The Council's Procedure Rules
- 4.2- Access to Information Procedure Rules
- 4.3- Budget and Policy Framework Procedure Rules
- 4.4- Executive Procedure Rules
- 4.5- Scrutiny Procedure Rules
- 4.6- Financial Procedure Rules
- 4.7- Contracts Procedure Rules
- 4.8- Officer Employment Procedure Rules February 2018
- 4.9- Officer Disciplinary Procedure Rules

### **Part 5 – Codes and Protocols**

- 5.1 New Code of Conduct for Members and Guidance

- 5.2- Code of Conduct for Employees, Whistleblowing Policy and Anti Fraud/Corruption Policy
- 5.3- Protocol: Chief Executive/Chief Operating Officer and Political Groups
- 5.4- Protocol: Petitions
- 5.5- Protocol: Appointment of Mayor/Deputy Mayor
- 5.6- Protocol: Call-in
- 5.7- Guidance: Member and Officer Appointments to Outside Organisations and requirement to declare related party transactions
- 5.8- Local Code of Corporate Governance
- 5.9- Protocol: Recognition of Service to the Community and Council
- 5.10- Protocol: Audit and Standards Committee Members
- 5.11- Protocol: Monitoring Officer
- 5.12- Protocol: Section 151 Officer
- 5.13- Recording and Use of Social Media

## **Part 6 – Members’ Allowances Scheme**

Members Allowances Scheme

## **Part 7 – Management Structure**

Management Structure

## **Part 8 – Proper Officer List**

Designated Statutory & Proper Officer list.