



FULL COUNCIL

REMOTE MEETING, LIVESTREAM ON YOUTUBE

**Wednesday, 16th December, 2020 at
6.30 pm**

SUPPLEMENTARY AGENDA

- | | | |
|----|--|---------|
| a) | <i>Covid-19 Community Recovery Plan</i> | 3 - 4 |
| | To consider approval of the council's covid-19 community recovery plan. | |
| b) | <i>Capital Monitoring Report 2020-21 Qtr 2 (to 30th September 2020)</i> | 5 - 6 |
| | To consider the report and recommendations. | |
| c) | <i>Revenue Monitoring Report 2020-21 Qtr 2 (to 30th September 2020)</i> | 7 - 8 |
| | To consider the report and recommendations. | |
| d) | <i>Treasury Management Mid Year Report</i> | 9 - 10 |
| | To consider the report and recommendations. | |
| e) | <i>Fees and Charges</i> | 11 - 12 |
| | To consider the report and recommendations. | |

This page is intentionally left blank



EXECUTIVE

REMOTE MEETING

Tuesday 8th December 2020 at 6.30 pm

58. COVID-19 Community Recovery Plan

PURPOSE

To seek Executive approval of the council's covid-19 community recovery plan.

REASONS FOR DECISION

To generate positive outcomes to address the fragilities, and make the most of the opportunities, that the emergency has exposed.

DECISION

- (1) That the Executive recommend to Full Council that the council work in partnership - through the development of Burnley Together- to achieve community recovery.
- (2) That the Executive endorses the hubs priorities as set out in Appendix 1, namely: jobs and skills, health and wellbeing, and community inclusion.
- (3) The Executive delegate authority to the Head of Housing and Development, in consultation with the Exec Member for Housing, to allocate funding from the Better Care Fund for Social Care Capital Projects.

This page is intentionally left blank



EXECUTIVE

REMOTE MEETING

Tuesday 8th December 2020 at 6.30 pm

60. Capital Budget Monitoring Q2 2020/21

PURPOSE

To provide Members with an update on capital expenditure and the resources position along with highlighting any variances.

REASONS FOR RECOMMENDATION

To effectively manage the 2020/21 capital programme.

DECISION

The Executive resolved to:

- (1) Recommend to Full Council, approval of net budget changes totalling a decrease of £2,206,530 giving a revised capital budget for 2020/21 totalling £16,908,615 as detailed in Appendix 1.**
- (2) Recommend to Full Council, approval of the proposed financing of the revised capital budget totalling £16,908,615 as shown in Appendix 2.**
- (3) Note the latest estimated year end position on capital receipts and contributions showing an assumed balance of £836,227 at 31 March 2021 as shown in Appendix 3.**

This page is intentionally left blank



EXECUTIVE

REMOTE MEETING

Tuesday 8th December 2020 at 6.30 pm

61. Revenue Budget Monitoring Q2 2020/21

PURPOSE

To report the forecast outturn position for the year as at 31 March 2021 based upon actual spending and income to 30 September 2020.

REASONS FOR RECOMMENDATION

- (1) To give consideration to the level of revenue spending and income in 2020/21 as part of the effective governance of the Council and to ensure that appropriate management action is taken to ensure a balanced financial position.
- (2) To create a specific Covid-19 reserve to provide budget support around the introduction of any additional restrictions, whether localised or national, which may result in a further loss of income and additional expenditure. The reserve will also ensure funding is available to assist the future recovery programme.
- (3) To reflect the reduced usage of the Service Level Agreement with the Leisure Trust due to the coronavirus pandemic and the majority of their staff being placed on furlough due to the mandated closure of leisure facilities and their heavy involvement in the response work to the pandemic within the borough.

DECISION

The Executive resolved to:

- (1) Note the projected revenue budget forecast position of a net overspend of £1.2m (excluding potential collection fund losses). An estimated £1.1m is to be received through the sales, fees and charges income compensation scheme which would reduce the forecast net overspend to £118k, as summarised in Table 1 and detailed in Appendix 1.
- (2) Note that the in-year collection fund losses will not impact on the current financial year, but will be spread over the next three financial years (2021/24) in line with the Government's proposed change to legislation. Burnley's share of the current in year collection fund loss is estimated at £1.2m.
- (3) Note that Officers are continuing to work on a number of options to mitigate the potential financial impact and bring forward options for decision as appropriate.
- (4) Note that the Council, along with other District Council's and industry groups continue to lobby Central Government for additional funding. The Executive is also asked to seek approval from Full Council for:
- (5) The latest revised net budget of £15.693m as shown in Table 1,
- (6) The transfer of the unallocated Tranche 4 Government funding of £0.86m into a newly created Covid-19 Reserve that can be called upon when required and to delegate authority on the use of the reserve to the Head of Finance and Property and the Executive Member for Resources.

- (7) The proposal to waive the current year Service Level Agreement charge to Burnley Leisure of £257k, and
- (8) The net transfers to earmarked reserves of £1.217m as shown in Appendix 2.



EXECUTIVE

REMOTE MEETING

Tuesday 8th December 2020 at 6.30 pm

62. Treasury Management Mid-Year Report

PURPOSE

To report treasury management activity for the first half year of 2020/21 covering the period 1 April to 30 September 2020.

REASONS FOR RECOMMENDATION

To inform members of the treasury management activity in the first half of 2020/21 and to fulfil statutory and regulatory requirements.

DECISION

The Executive resolved to;

- (1) Note the treasury management activities undertaken during the period 1 April to 30 September 2020, and;
- (2) Recommend that Full Council;**
 - a. Endorse the mid-year update on Treasury Management Strategy for 2020/21 in compliance with the requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management.**
 - b. Approve the revised Counterparty list and investment limits for Local Authority and Money Market Funds as set out in Appendix 2 to this report.**

This page is intentionally left blank



EXECUTIVE

REMOTE MEETING

Tuesday 8th December 2020 at 6.30 pm

62. Fees & Charges 2021/22

PURPOSE

To inform Members of the Council's proposed fees and charges from 1 April 2021.

REASONS FOR DECISION

To set the Council's fees and charges from 1 April 2021 and assist in finalising the 2021/22 budget process.

DECISION

That the Executive recommend to Full Council:

- (1) Approval of the proposed tariff of fees & charges from 1 April 2021 with an increase of 2.5% as outlined in Appendix A attached.**
- (2) To authorise the Head of Finance and Property, in consultation with the relevant Head of Service, to determine any new charges or changes to existing charges relating to the preparation and approval of the 2021/22 revenue budget.**
- (3) To authorise the Executive Portfolio Members to amend fees & charges periodically in their own area on the basis that overall income in their portfolio area remains the same as a minimum.**
- (4) To authorise the Strategic Head of Economy and Growth, in consultation with the Executive Member for Resources and Performance Management and the Head of Finance and Property, to adjust fees and charges in relation to the Markets service from time to time to reflect current trading conditions and the overall position of the market.**

This page is intentionally left blank