



Meeting of the Burnley Borough Council

To be held at 6.30 pm on
Wednesday, 24th February, 2021



A G E N D A

- a) Minute extract Executive 15th February 2021 5 - 10

This page is intentionally left blank



EXECUTIVE

THE MEETING WAS A REMOTE MEETING HELD IN ACCORDANCE WITH THE REGULATIONS UNDER SECTION 78 OF THE CORONAVIRUS ACT 2020.

Monday, 15th February, 2021 at 6.30 pm

70. Revenue Budget Monitoring 2020/21 Q3

Purpose

To report the forecast outturn position for the year as at 31 March 2021 based upon actual spending and income to 31 December 2020.

Reason for Decision

To give consideration to the level of revenue spending and income in 2020/21 as part of the effective governance of the Council and to ensure that appropriate management action is taken to ensure a balanced financial position.

Decision.

- (1) That the projected revenue budget forecast position be noted of a net overspend of £1.09m (excluding potential collection fund losses). An estimated £1.04m is to be received through the sales, fees and charges income compensation scheme which would reduce the forecast net overspend of £49k, as summarised in Table 1 and detailed in Appendix 1;
- (2) That it be noted that the in-year collection fund losses will not impact on the current financial year but will be spread over the next three financial years (2021/24) in line with the Government's proposed change to legislation. Burnley's share of the current in year collection fund loss is estimated at £1.1m;
- (3) That it be noted that the Council, along with other District Council's and industry groups continue to lobby Central Government for additional funding;
- (4) That it be recommended to seek approval from Full Council for the latest revised net budget of £15.693m as shown in Table 1; and**
- (5) That it be recommended to seek approval from Full Council for the net transfers to earmarked reserves of £1.334m as shown in Appendix 2.**

71. Capital Budget Monitoring 2020/21 Q3

Purpose.

To provide Members with an update on capital expenditure and the resources position along with highlighting any variances.

Reason for Decision.

To effectively manage the 2020/21 capital programme.

Decision.

- (1) That it be recommended to Full Council, approval of net budget changes totalling a decrease of £2,902,750 giving a revised capital budget for 2020/21 totalling £14,476,665 as detailed in Appendix 1;
- (2) That it be recommended to Full Council, approval of the proposed financing of the revised capital budget totalling £14,476,665 as shown in Appendix 2; and
- (3) That the latest estimated year end position be noted on capital receipts and contributions showing an assumed balance of £1,531,092 at 31 March 2021 as shown in Appendix 3.

72. Strategic Plan 2021

Purpose.

To seek Executive endorsement of the Strategic Plan (Appendix 1).
An amendment to PL3 was considered regarding additional words.

Reason for Decision.

The Strategic Plan presents a clear vision for the future: one that is evidence based, shared by all units of the Council, and is in tune with the aspirations of local people.

Decision.

That it be recommended to Full Council to seek approval for the Strategic Plan (Appendix 1), amended to include the following additional words at the end of PL3 ``...and reduce the blight of empty properties``.

73. Medium Term Financial Strategy 2022/23 to 2025/26 Including Reserves Strategy

Purpose.

To consider the longer-term financial outlook within the context of a Medium-Term Financial Strategy covering the financial years 2022/23 to 2025/26, highlighting uncertainties, underlying risks and make recommendations to Council. The Medium-Term Financial Strategy should be read in conjunction with the Revenue Budget 2021/22 and the associated statutory report of the Chief Finance Officer.

Reason for Decision.

Professional accounting practice recommends that a medium-term financial strategy is in place to ensure that resources are aligned to strategic intent and business objectives. It also provides a firm and robust basis on which to prepare the annual budget. Given the current financial climate, the need for consideration of the medium-term financial position is

pertinent to ensuring sustainable service delivery and for the Council to remain viable as a going concern.

Decision.

That it be recommended to full Council to:

- (1) Approve the latest Medium-Term Financial Strategy;**
- (2) Approve the Reserves Strategy, as appended to the Medium-Term Financial Strategy; and**
- (3) Note that a refreshed document will be provided when required as an aid to monitoring the continued delivery of an annually balanced budget.**

74. Revenue Budget 2021/22 Including Savings Proposals

Purpose.

To consider the estimates of revenue income and expenditure for 2021/22 and to make recommendations to full Council about next year's Revenue Budget.

Reason for Decision.

To fulfil the Council's statutory obligation to calculate its Council Tax requirement as set out in Section 31A of the Local Government Act 1992 (as amended by section 74 of the Localism Act 2011).

To set a balanced budget for the financial year 2021/22 that ensures the viability of the Council and aligns resources to the Council's strategic priorities.

Decision.

That Full Council be recommended to:

- (1) Endorse the approach that has been adopted in developing budget proposals that reflect the Council's Strategic Objectives for 2021/22;**
- (2) Approve the proposals contained in this report;**
- (3) Set a Council Tax Requirement of £7,266,131 for the financial year 2021/22;**
- (4) Set a Net Budget Requirement of £15,415,612 for 2021/22;**
- (5) Receive and consider the statutory report issued by the Head of Finance and Property under the Local Government Act, 2003;**
- (6) Authorise the Chief Operating Officer/Heads of Service to progress action plans to deliver the 2021/22 budget; and**
- (7) Approve a Council Tax (Band D) figure of £312.28 for this Council for the year commencing 1st April 2021 and adopt the statutory**

resolution to set the full Council Tax for the year. This is equivalent to a 1.99% Council tax increase.

75. Capital Budget 2021/22 and Capital Investment Programme 2021/26

Purpose.

To recommend approval of the capital budget for 2021/22.

Reason for Decision.

To establish a capital budget that reflects the Council's overall priorities and provides a framework for capital spending to be undertaken during 2021/22.

Decision.

(a) That Full Council be recommended to:

(1) Approve the 2021/22 Capital Budget, totalling £18,792,347, as set out in Appendix 1;

(2) Note the 2021-26 Capital Investment Programme as set out in Appendix 1; and

(3) Note the estimated position on capital resources as set out in Appendix 2.

(b) That subject to (a) (1) above that the Executive approves the release of capital scheme budgets including slippage from 2020/21, subject to compliance with the Financial Procedure Rules and that there will be full compliance with Standing Orders for Contracts; and

(c) That Full Council be recommended to approve the Capital Strategy 2021-26, as set out in Appendix 4.

76. Treasury Management Strategy 2021/22 and Prudential Treasury Indicators

Purpose.

To comply with the amended Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management 2011.

To outline a treasury management strategy statement for the financial year 2021/22.

To set out prudential indicators for the financial years 2021/24 in line with the CIPFA's Prudential Code 2017.

To seek approval for the Council's Minimum Revenue Provision (MRP) Policy Statement for the financial year 2021/22 in accordance with Government regulations.

Reason for Decision.

To provide the proper basis required by current Government regulations and guidance to make charges for debt repayment (MRP) to the Council's revenue account.

To fulfil statutory and regulatory requirements and to provide a clear framework for local authority capital finance and treasury management.

Decision.

That Full Council be recommended to approve;

- (1) **The treasury management strategy statement for 2021/22 as set out in Appendix 1;**
- (2) **The prudential and treasury indicators for 2021/22 to 2023/24 per Appendix 2 including the authorised limit for external debt of £61.103m in 2021/22;**
- (3) **The list of Counterparties for Deposits outlined within Appendix 3; and**
- (4) **The Council's MRP Statement for 2021/22 as set out in Appendix 4 of this report.**

77. Localism Act 2011- Pay Policy Statement 2021-22

Purpose.

To seek approval for the Council's Pay Policy Statement which is required to be published prior to the end of March each year.

An additional amendment was considered regarding the Restriction of Public Sector Exit Payments Regulations 2020 as referred to in Paragraph 10 of the report.

Reason for Decision.

The Localism Act 2011 – [Chapter 8 - Pay Accountability], requires all local authorities to set out its position on a range of issues relating to the remuneration of its employees. The Pay Policy Statement must be approved by the Council in open forum, by the end of March each year and then be published on its website.

Decision.

That Full Council be recommended, as amended, to;

- 1. Approve this report and the attached Pay Policy Statement for 2021/22;**
- 2. Note the Council's Gender Pay Gap report which is at Appendix H of the Pay Policy Statement; and**
- 3. As amended, to additionally note the mandatory HM Treasury Directions issued on 12 February 2021 whereby the 95,000 pounds exit payment referred to in Paragraph 10 of this report was disapplied.**

This page is intentionally left blank