

# NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Friday, 15th January, 2021  
Time Not Specified





# NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

**Friday, 15th January, 2021 at Time Not  
Specified**

This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website [www.burnley.gov.uk/meetings](http://www.burnley.gov.uk/meetings).

## **AGENDA**

1) *Notice of Key Decision and Private Meetings*

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**PUBLISHED**

Friday, 15<sup>th</sup> January 2021

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the month of February 2021 onwards, published by 15<sup>th</sup> January 2021. Due to current circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

<b>Matter for Decision</b>	<b>Purpose</b>	<b>Key Decision – Yes or No</b>	<b>Anticipated date of decision</b>	<b>Public or Private report. If Private give reasons</b>	<b>List of documents to be submitted including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
Localism Act 2011 – Pay Policy Statement 2021-22	To approve the Pay Policy Statement	No (Full Council Decision – Policy Framework)	February 2021	Public	Report to set out the key issues	Vicky White Strategic HR Manager Executive Member for Resources and Performance Management
Strategic Plan 2021	To consider the Strategic Plan for 2021	No (Full Council – Policy Framework)	February 2021	Public	Report to set out the key issues	Rob Dobson Head of Policy and Engagement Leader
Burnley Leisure Trust Loan Facility Agreement	To approve a loan facility agreement to Burnley Leisure Trust	Yes	February 2021	Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3.  Information relating to the financial or business affairs of any particular person	Report setting out the key issues.	Simon Goff Head of Green Spaces and Amenities Executive Member for Health & Wellbeing

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
				(including the authority holding that information).		
Homelessness & Rough Sleeping Strategy 2021-2025	To approve the Strategy for the Borough	No (Full Council – Policy Framework)	February 2021	Public	Report to set out the key issues	Paul Gatrell Head of Housing & Development Control Executive Member for Housing
Revenue Budget 2021/22 including Savings Proposals	To consider a report on the Revenue Budget 2021/22 including savings proposals	No – Full Council Decision	February 2021	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

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Revenue Budget Monitoring 2020/21 Qtr3	To consider a report on Revenue Budget Monitoring 2020/21 Qtr3	No (Full Council)	February 2021	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Capital Budget Monitoring 2020/21 Qtr 3	To consider a report on Capital Budget Monitoring 2020/21 Qtr3	No (Full Council)	February 2021	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Medium Term Financial Strategy 2022/23 to 2025/26 including Reserves Strategy	To consider a report on Medium Term Financial Strategy 2022/23 to 2025/26 including Reserves Strategy	No (Full Council)	February 2021	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

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Capital Budget 2021/22 and Capital Investment Programme 2021/26	To consider a report on Capital Budget 2021/22 and Capital Investment Programme 2021/26	No (Full Council)	February 2021	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Treasury Management Strategy 2021/22 and Prudential Treasury Indicators	To consider a report on Treasury Management Strategy 2021/22 and Prudential Treasury Indicators	No (Full Council)	February 2021	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Burnley's Tree Management Policy	To approve the revised policy for the Borough	Yes	March 2021	Public	Report setting out the key issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Health & Wellbeing

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Food Safety Delivery Plan	To consider an updated Plan for 2021	No (Full Council Decision-Policy Framework)	March 2021	Public	Report setting out the key issues	Joanne Swift Head of Streetscene  Executive Member for Community and Environmental Services
Health & Safety Delivery Plan	To consider an updated plan for 2021	No (Full Council Decision-Policy Framework)	March 2021	Public	Report setting out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services
Anti-Social Behaviour Policy	To approve the revised policy for the Borough	Yes	March 2021	Public	Report to set out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services



Meetings of the Executive will be held on the following dates: 15<sup>th</sup> February, 23<sup>rd</sup> March and 20<sup>th</sup> April 2021. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are currently being held remotely and can be viewed on the Council's [Youtube channel](#)

This Notice will be further updated by the following dates: 23<sup>rd</sup> February and 18<sup>th</sup> March 2021.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: HYPERLINK "mailto:"[cwardby@burnley.gov.uk](mailto:cwardby@burnley.gov.uk)  
2021 HYPERLINK "mailto:"HYPERLINK "mailto:"

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