

Internal Audit Progress Report

REPORT TO AUDIT AND STANDARDS COMMITTEE



DATE	16/01/2019
PORTFOLIO	Resources and Performance Management
REPORT AUTHOR	Ian Evenett
TEL NO	01282 425011 Ext 7175
EMAIL	ievenett@burnley.gov.uk

PURPOSE

1. To inform members of the work undertaken by Internal Audit for the period 1st July to 30th September 2018.
2. To inform members of the Internal Audit Plan for 2018/19.

RECOMMENDATION

3. The Committee considers the progress report and comments on its contents.

REASONS FOR RECOMMENDATION

4. Members can monitor the performance of the Internal Audit Section.

SUMMARY OF KEY POINTS

Audit Reports

5. From 1st July to 30th September 2018 there have been 5 audit reports produced. Details of Burnley Council audits are given in **Appendix 1**.

Performance Statistics

6. The comparison between actual and planned audits can be seen in **Appendix 2**. A number of audits have started, and to date have been completed but due to timing will form part of later quarter statistics to be reported.
7. Performance indicators for Internal Audit are reported in the Finance balanced scorecard. The service currently reports the number of audit reports produced – 10 against an annual target of 22 and the percentage of high-priority actions from audit action plans implemented which was 100% and has a target of 100%.

Internal Audit Plan 2018/19

8. Audit is required to have a risk-based audit plan for a period of no longer than one year. A copy of the plan is provided in **Appendix 3**.

9. Normally this is prepared prior to the start of the year, however, there have been significant changes in resourcing up till now which made the production of a realistic plan difficult. This does not mean that audit has been operating without a plan until now. The audits that have been delivered so far are those that were carried over from the 2017/18 plan, and the large bulk of audits that required to be performed annually.
10. The Audit and Standards Committee should consider the plan as they are 'The Board' in respect of the Public Sector Internal Audit Standards (PSIAS).
11. We will start to form the Plan for next year in January and work to provide a draft to Management Team and Audit and Standards Committee in March 2019.

Other Activity

12. New Auditors have quickly settled in and been inducted into the Council. They are both involved in delivering the Audits included in the Internal Audit Plan. The work in connection with Burnley Leisure Service Level Agreement has been completed.
13. Internal Audit has been involved in several corporate and Finance and Property projects (Property Fund Investment and Pioneer Place) and continues to provide financial advice to all services. The Internal Audit Manager continues to be the Council's Data Protection Officer and has been providing advice and guidance in respect of this.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

14. None

POLICY IMPLICATIONS

15. None

DETAILS OF CONSULTATION

16. None

BACKGROUND PAPERS

17. None

FURTHER INFORMATION

PLEASE CONTACT:

**Ian Evenett (Internal Audit Manager) Ext
7175**

ALSO: