



# BURNLEY BOROUGH COUNCIL STRATEGIC PLAN PROGRESS REPORT TO THE FULL COUNCIL

18<sup>th</sup> December 2019

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COUNCILLOR CHARLIE BRIGGS, LEADER OF THE COUNCIL .....	2
COUNCILLOR MAGGIE LISHMAN, DEPUTY LEADER AND EXECUTIVE MEMBER FOR RESOURCES AND PERFORMANCE.....	4
COUNCILLOR IVOR EMO, EXECUTIVE MEMBER FOR HOUSING AND LEISURE .....	10
COUNCILLOR COSIMA TOWNELEY, EXECUTIVE MEMBER FOR COMMUNITY AND ENVIRONMENTAL SERVICES .....	15
COUNCILLOR GORDON BIRTWISTLE, EXECUTIVE MEMBER FOR ECONOMY AND GROWTH .....	18

## COUNCILLOR CHARLIE BRIGGS, LEADER OF THE COUNCIL

### Progress against our strategic commitments

Strategic commitment	Progress update
<p><b>PE1-</b> We will work with partners to make the borough a place of aspiration, including supporting efforts to increase education attainment and skills development, and improve residents' health.</p>	<p><u>Careers Hub</u></p> <p>As part of our strategy to raise aspiration, the council helped fund the Burnley, Pendle and Blackpool Careers Hub. The Hub is about giving students the best possible careers advice. I am pleased to report that the Lancashire Hub has been named Careers Hub of the Year. This is fantastic recognition of the thriving partnership between schools, colleges, businesses and partners in the borough.</p> <p><u>Children's University:</u></p> <p>We are entering into our 3<sup>rd</sup> year of partnering with the children's university and will be working with them to engage more schools in the project to enable more young people to engage in learning outside of school. We will be also looking at ways to sustain this work for future years.</p>

Strategic commitment	Progress update
<p><b>PR1-</b> We will contribute to the strategic direction of local, sub-regional and regional partnerships, and will position the borough for economic development investment.</p>	<p>I have received a response from the Minister for Northern Powerhouse and Local Growth regarding our concern that Burnley was not included in the 100 places chosen to share the Government's new Town's Fund.</p> <p>His letter states: <i>"The 100 places chosen for the Fund were done so on the basis of a robust selection methodology. This included various qualitative and quantitative indicators including income deprivation, skills, productivity, EU exit exposure, economic shocks, investment opportunities, and policy alignment. The town of Burnley was not one of the initial 100 places to develop a Town Deal proposal as decided through this methodology.</i></p> <p><i>There will be, however, a competitive element of the Fund that follows this initial allocation. More details will be announced on the competitive element of the Fund in due course.</i></p> <p><i>The government will publish a Towns Fund prospectus shortly in order to provide greater detail on how the Fund will operate. This document will set out the rigorous process by which</i></p>

	<p><i>proposals will be considered, including our expectations for community involvement and maximising the impact of spending. We will then begin working with places across the country to support them in developing their proposals for the future”.</i></p> <p>Officers will be meeting senior civil servants in January to start to make the case for this competitive element of the Fund.</p>
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<b>Strategic commitment</b>	Progress update
<p><b>PR5-</b> We will support UCLan’s expansion, transforming Burnley into a University Town</p>	<p>The council continues to work with UCLAN on their planned expansion in the town. For Academic Year 2019/20 the university will have recruited 900 students putting them in a good position to meet their interim target of 2000 by 2021. The construction of the new student accommodation on Sandygate Square is on schedule for completion by September 2020.</p>

## COUNCILLOR MAGGIE LISHMAN, DEPUTY LEADER AND EXECUTIVE MEMBER FOR RESOURCES AND PERFORMANCE

### Progress against our strategic commitments

Strategic commitment	Progress update
<p><b>PF1-</b> We will continue the successful partnership with Liberata.</p>	<p>In quarter 2 (July to September):</p> <ul style="list-style-type: none"> <li>• Contact centre responsiveness was off target, with 63% of calls answered within the target time against a target of 80%. A Service Credit was applied. Liberata achieved the 80% target for October but performance fell again to 67% in November. This will be monitored closely. This is due to exceptional levels of staff attrition in customer services. Following an ongoing recruitment drive, Liberata expect performance to be back on target in the new year.</li> <li>• The face to face wait-time in the contact centre was on target, averaging 8 minutes, against the target of 10 minutes.</li> <li>• In November, seven councillors took up the opportunity to tour the contact centre to learn more about how customers are supported.</li> <li>• In November, Liberata was named runner up, behind Standard Life Insurance, in the Most Effective Vulnerability Strategy category at the 2019 Contact Centre Association Excellence Awards.</li> <li>• Processing of benefit applications and changes of circumstance took less than 7 days on average, which is below the target of 9 and amongst quickest in the north west.</li> <li>• Liberata also achieved its targets for IT services (key business systems were available 100% of the time in the quarter) and payroll accuracy (against an acceptable error rate of 1%, payroll services achieved 0.53%).</li> </ul>

Strategic commitment	Progress update
<p><b>PF2-</b> We will adopt a Medium Term Financial Strategy that will put the Council on a sustainable financial footing. This</p>	<p>The future funding situation of the council remains uncertain. Government have formally announced that the long-awaited spending review, fair funding review and business rates system redesign have been delayed by a year, with</p>

strategy will set the framework for preparing annual budgets, ensuring the annual budget strategy is set within the context of the longer-term outlook.

implementation now set for April 2021.

As councillors will be aware, a 1-year spending round was announced on Sep 4<sup>th</sup> 2019 in the interim. We await from Government details of what this means for Burnley's allocation for 2020/21. A provisional funding settlement for authorities is traditionally announced by Government before Christmas, although no official confirmation has yet been made to this effect.

The impact of the funding settlement and further savings proposals will be brought to February's Full Council meeting, where an updated medium-term financial strategy will be presented.

Work is on-going regarding the Financial Transformation Project. We are investing in systems to deliver long-term efficiency gains in accountancy support and to increase the council's financial management capabilities.

The initiatives include major upgrades to the financial system, work to progress automation of invoice scanning, compliance with electronic submission of VAT returns ('Making Tax Digital') and other upgrades to comply with upcoming legislative requirements and deliver efficiencies.

### **Capital projects**

Members are aware that the roof renewal works to the Town Hall aim to address the significant issues to this Grade 2 listed building, to ensure that the building is wind and watertight, health and safety compliant to prevent further outbreaks of dry rot and to preserve this important heritage asset.

Work has progressed on-schedule for the roof works, and phase 3 is to commence shortly, now that scaffolding has been erected on the riverside.

Members will remember from the presentations given to Councillors in the summer that as scaffolding is in place, the opportunity to identify other essential works will be monitored and reported back. Surveys undertaken revealed the extent of works required, including replacement of defective stone balusters and repairs to windows on the riverside that were identified after a window blew out during inclement weather. So far 132 balusters have been installed, with a further 75 left to undertake. The repair of windows on the riverside will commence now that scaffolding is in place.

The projected costs of the roof works and additional repairs

	<p>are projected to be within budget, leaving a contingency for any additional works identified now that phase 3 has begun. It should be noted that the true condition and cost of repairs won't be known until progress on stripping back the roof on phase 3 has begun.</p> <p>Whilst scaffolding has been in place, a survey of the stonework to the south west elevation was undertaken. Unfortunately, this has revealed a significant amount of deterioration and a substantial amount of historical stone repairs which are failing. Failure of the stonework could potentially cause a health and safety issue, as well as water-ingress problems.</p> <p>A further detailed survey is being commissioned to ascertain the extent of the works needed, bearing in mind the need to minimise the spend on the works while complying with demands from planning for a sympathetic repair to the building and its heritage. It likely the cost will be significant, and a budget shall be proposed as part of the annual budget setting process.</p> <p>The results of the survey will be externally verified by an independent specialist heritage quantity surveyor. A further update will be presented once the survey has reported back.</p> <p>Other essential capital works amongst the council's other buildings are being reviewed. The cost, viability and programme of repairs will be presented in quarter 3 as part of the Capital Investment Plan.</p>
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<b>Strategic commitment</b>	<b>Progress update</b>
<p><b>PF4-</b> We will deliver our Organisational Development strategy, ensuring we plan for the structures and capabilities that the organisation needs, and empowering our workforce to deliver the objectives of the Strategic Plan.</p>	<p>The Executive will be asked to approve a new Organisational Development Strategy in the New Year. The strategy will build on the council's current approach to talent management, and on coaching our staff to deliver great results for our residents.</p> <p>I was pleased to attend the TEAM awards for council staff in September. Congratulations to all the nominees and winners, including Sean Spencer, the Streetscene Services Manager, who was awarded the Chief Executive's Special Award.</p> <p>Council offices close at 4pm on Christmas Eve and reopen Thursday 2<sup>nd</sup> January. The emergency call-out information will be posted on the council's website and social media.</p> <p>I would like to take this opportunity to, first, pass on my</p>

	<p>thanks to all the staff that helped us run another unscheduled election and, secondly, to wish all staff a happy Christmas and thank them for their hard work and contribution this year.</p>
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Strategic commitment	Progress update
<p><b>PF5-</b> We will undertake a review of the council's governance structure.</p>	<p>Work on the review of the council's governance arrangements is progressing. The LGA and the Centre for Public Scrutiny are providing support to the council. They will be sending a questionnaire to all elected members to canvass member's views and experiences of the current system and possible alternative options. The questionnaire will go out before Christmas with responses due by early January 2020. This will be followed up by a members' workshop in late January 2020.</p>

Strategic commitment	Progress update
<p><b>PL5-</b> We will prepare and deliver a new Climate Emergency Strategy.</p>	<p>A series of actions have been identified based on the Terms of Reference for the Climate Change Working Group. Further work is ongoing to refine the actions which will then form the basis of the Climate Emergency Strategy.</p> <p>Terms of reference have been developed for the Climate Change working group. Actions focus on ways to reduce council energy usage, developing opportunities to work collaboratively and influence partners and stakeholders to pursue and promote energy reduction policies; and engaging with the wider community on supporting issues. Presently the group is quantifying energy consumption across the council's estate in order to identify efficiencies.</p>

Strategic commitment	Progress update
<p><b>PR6-</b> We will aim to localise public sector spend as far as possible.</p>	<p>The council has an annual revenue spend on goods and services of approximately £14m. In 2018/19, 21.7% of Council spend was with local suppliers.</p> <p>All public sector spending must be in compliance with the Public Contract Regulations. These do not permit the direct award of contracts to local suppliers for that reason alone. A balance must also be struck to ensure that value for money is obtained for public expenditure. However, officers will consider the provisions of the Social Value Act to help us localise spend where this is best for the local economy,</p>



efficiency and service quality. Social value allows the council to create a procurement process and award criteria that allow local organisations to play to their strengths, showcasing the wider impacts that they create in the context of a specific contract. This ability to create social value is deservedly a source of competitive advantage in a market for council custom and the Regulations permit this.

The council has well established links with local suppliers. Repair and maintenance work carried out on the council estate is by local contractors. A significant contract for roof restoration works at Burnley Town Hall was awarded to a local provider through a competitive tender exercise. Through its strategic partnerships approximately 150 people are employed locally, helping to retain public spend in the local economy.

## COUNCILLOR IVOR EMO, EXECUTIVE MEMBER FOR HOUSING AND LEISURE

### Progress against our strategic commitments

Strategic commitment	Progress update
<p><b>PL2-</b> We will improve the management and condition of rented accommodation.</p>	<p><b>Selective Licensing: Burnley Wood with Healey Wood, Leyland Road area, Ingham and Lawrence area 2016-2021</b></p> <p>The selective licensing team has now successfully granted licences to 97% of relevant properties in these areas, demonstrating a high level of compliance with the scheme. We continue to monitor the areas to ensure new landlords entering the areas are aware of selective licensing and complying with the scheme.</p> <p>The team has issued civil penalty notices on two landlords operating without a licence in the Burnley Wood with Healey Wood area, and one in the Leyland Road area. We are working across all three areas to secure applications from the small number of landlords currently operating without a licence, which accounts for around 2% of the total licensable properties.</p> <p><b>Selective Licensing: Trinity, Queensgate with Duke Bar, Gannow and Daneshouse &amp; Stoneyholme areas 2019-2024</b></p> <p>These designation areas started on the 1<sup>st</sup> November 2019 and landlords have been making applications on the new online system resulting in 201 applications submitted at the end of November. The priority for these areas is to process these incoming applications and establish community links in the areas.</p> <p><b>Private Rented Disrepair</b></p> <p>The enforcement team has a current caseload of approximately 220 open/ongoing private rented sector disrepair/proactive inspection cases. The majority of these cases are dealt with informally and resolved promptly. In cases of serious non-compliance, formal enforcement action will be taken to ensure that tenants in the borough live in decent homes, free from disrepair. This may include serving a prohibition order or improvement notice.</p>

Strategic commitment	Progress update
<p><b>PL3-</b> We will work with partners to improve quality and choice in the borough's housing stock.</p>	<p><b>New Homes</b></p> <p>Following completion of 56 affordable homes at the former Perseverance Mill site in Padiham, Calico Homes have now started work on phase two of the neighbourhood development that will see the demolition of the derelict houses on Wytham Street and the conversion of the former office block on Albion Street to 8 modern apartments for affordable rent.</p> <p>Work continues at pace on the former Riley's site at Padiham where Calico Homes are also well underway with phase one of their development that will deliver 21 family homes. This first phase of works has kickstarted a larger programme of development that will see the site fully built out and brought to completion offering a range of affordable housing options for owner occupation.</p> <p><b>Empty Homes Programme</b></p> <p>Works on the programme are progressing and the budget is fully committed for this year. We currently have 17 acquisitions completed/underway and are on target to achieve our commitment of 20 properties purchased through the scheme by 31<sup>st</sup> March 2020.</p> <p>So far this year we have 22 empty homes loans completed or underway, that will assist accredited private landlords to return empty properties back in to use in and to a decent standard of renovation.</p> <p>Partnership work with Calico in the Burnley Wood selective licensing area has so far yielded excellent results with them purchasing over 30 empty properties for renovation and letting as affordable homes.</p> <p><b>Disabled Facilities Grant and Better Care Funding</b></p> <p>Since the beginning of April 2019, 121 Disabled Facilities Grants have been approved and to date 95 have been completed. These grants include a wide range of adaptations from stairlifts and level access showers to extensions with specialised equipment for bathing and lifting.</p> <p>The last report detailed that the council's Better Care Funding was funding a Town Centre Sensory Room and Changing Places Facility. This project is now complete and adds to the facilities the Town Centre offers for residents and visitors to Burnley Town Centre making the experience more inclusive.</p>

	<p><b>Emergency Works Grant</b></p> <p>To date, 12 Emergency Works Grants have been approved. The grant is available to address serious risks in the homes of vulnerable owner occupiers. Remedial work has included full rewires, gas safety checks and work to severe dry rot. The grants have ensured that the residents' health, safety and welfare have been protected and they are able to remain in their homes.</p> <p>So far this year 95 heating rebate grants have been approved. This is to support residents to improve the energy efficiency of their homes and tackle fuel poverty.</p>
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<b>Strategic commitment</b>	<b>Progress update</b>
<p><b>PL4-</b> We will implement our 2015-25 Green Space Strategy.</p>	<p><b>Play Area Improvement Programme</b></p> <p>Construction of the new inclusive play area for Scott Park is underway following consultation with the friend's group and local residents. The play area is being constructed on the under-used lower bowling green and to compensate for this loss some improvements to the upper green including fencing off the green to deter anti-social behaviour will be undertaken.</p> <p>Design work for the relocated Harold Avenue play area is progressing, but the schemes to relocate Jessies Park play area (Baker St) and Burns St play area have been placed on hold until the Play Strategy has been reviewed by the Executive.</p> <p><b>Towneley Changing Places Toilet</b></p> <p>I am pleased to report that installation of the new 'changing places' toilet located next to the existing rotunda toilets on the Riverside car park at Towneley is nearing completion. It will provide facilities for visitors with more profound disabilities, such as spinal injuries, muscular dystrophy and multiple sclerosis who often need extra equipment and space to allow them to use toilets safely and comfortably.</p> <p>The provision of this facility demonstrates the Council's commitment to ensuring that recreational facilities such as Towneley are accessible to all users and it will complement the improvements made to the play area and the extensive network of accessible paths that have been developed in Towneley.</p>

The changing places toilet being developed inside Towneley Hall will be undertaken as part of other renovation works that are scheduled to take place in 2020/21

### **Public Space Protection Orders**

Following public consultation and consideration by the Dog Fouling Working Group, the council is adopting Public Space Protection Orders that confirm all existing controls on fouling and dogs on leads and also introduce two new controls, which restrict the length of leads that can be used in cemeteries to and to exclude dogs from the reflective pond at the Towneley war memorial.

The council appreciates that the majority of owners do clean up after their dogs and is determined that the Public Space Protection Orders will be rigorously enforced so that Burnley's public spaces are clean and safe for everyone to enjoy.

### **Climate Change**

As part of the council's commitment to tackling climate change, the council has now taken delivery of 5 electric vans, replacing 7 diesel vans which will save 24 tonnes of CO2 emissions each year at the point of use.

The council also supported the recent 'Big Plant' which was organised by Trees for Burnley and the Friends of Rowley. More than 80 volunteers planted 1,200 young Oak and Birch trees which will absorb 300 tonnes of CO2 over the next 50 years and add to the 1.2 million trees that the Council planted as part of the Forest of Burnley.

### **Volunteers**

Each year some of the hundreds of people who volunteer their time to help maintain Burnley's parks and look after Towneley Hall meet for a Christmas get-together and I will pass on the thanks of this Council for all their hard work throughout the year.

As many of you will be aware, the Friends of Towneley were awarded the Queens Award for Voluntary Service earlier this year in recognition of the huge contribution that this group makes to the park.

	<p><b>Towneley Bonfire &amp; Firework Display</b></p> <p>This year's bonfire was a success with 7,000 people coming to enjoy the spectacular fireworks and enjoy the atmosphere of this traditional event. As in previous year the event passed off without any significant issues and covered its costs.</p>
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<b>Strategic commitment</b>	<b>Progress update</b>
<p><b>PE2-</b> We will continue to develop the leisure and cultural offer in partnership with Burnley Leisure.</p>	<p><b>Prairie Sports Village</b></p> <p>Construction work is progressing on the new artificial turf pitch at Prairie; the construction of the overspill car park is complete and work on the pitch started in late October with completion due in March.</p> <p><b>Mechanics</b></p> <p>The Christmas season is well underway with sell out shows at the Mechanics and Christmas meals fully booked at both the Mechanics and Prairie.</p> <p><b>Padiham Leisure Centre</b></p> <p>To celebrate the recent 50<sup>th</sup> anniversary of the opening of Padiham Leisure Centre the centre hosted an open day. Some of the original staff who worked at Padiham Leisure Centre were invited together with members who have enjoyed a lifetime of exercise at this valuable local facility.</p>

## COUNCILLOR COSIMA TOWNELEY, EXECUTIVE MEMBER FOR COMMUNITY AND ENVIRONMENTAL SERVICES

### Progress against our strategic commitments

Strategic commitment	Progress update
<p><b>PL1-</b> We will implement a range of initiatives to maintain a clean, safe, attractive and environmentally friendly borough. This will include a focus on reducing dog fouling.</p>	<p><b>Recycling</b></p> <p>During October, recycling wheeled bins were successfully rolled out to 22,000 properties across the borough. The service change has been managed with minimum disruption and missed bin levels have remained at a low rate. This is an excellent outcome given the levels of change.</p> <p>The improved white sacks for the properties not moving to wheeled bins are also being delivered and will greatly assist residents to recycle their excess Christmas paper and card. The larger sack is sealable and weighted, and they have been well received by residents.</p> <p>The garden waste collection service will cease on 16<sup>th</sup> December 2019 and will resume on 16<sup>th</sup> March 2019.</p> <p>Residents are reminded to book the collection of their real Christmas trees for recycling online and these will be collected on Monday 13<sup>th</sup> January.</p> <p><b>The forthcoming Christmas refuse and recycling collection schedule will be as follows:</b></p> <ul style="list-style-type: none"> <li>• Collections scheduled for 25<sup>th</sup> Dec will be collected on Mon 23<sup>rd</sup> Dec.</li> <li>• Collections scheduled for 26<sup>th</sup> Dec will be collected on Sat 28<sup>th</sup> Dec.</li> <li>• Collections scheduled for 1<sup>st</sup> Dec will be collected on Mon 30<sup>th</sup> Dec</li> </ul> <p><b>Community Safety Partnership Updates:</b></p> <ul style="list-style-type: none"> <li>• <b>Central Government Youth Endowment fund.</b> We were successful in our bid on behalf of Pennine CSP to deliver 'pause for thought' youth intervention work. This is a programme aimed at preventing violence amongst the 10-14-year old age group. The programme will start in Burnley shortly.</li> <li>• <b>White Ribbon Campaign and 16 Days of Action.</b> The council has continued to promote the White Ribbon campaign and its messages aimed at highlighting and tackling domestic abuse. The local launch of this year's campaign took place on the 28<sup>th</sup> November at Gateway House.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Ho Ho Ho Festive Messages.</b> Christmas community safety messages planned for December are being promoted and cover issues such as; home security, alcohol awareness, personal safety and vulnerability. The council has been using social media to relay these messages in the build up to Christmas.</li> <li>• <b>Alleygating.</b> 6 new alley gate schemes have been identified for roll out during 2019/20. A public consultation is under way with completion of the project set for the end of quarter 4. A review of the programme is planned for quarters 1 and 2 of 2020/21 that will assess existing schemes and their effectiveness.</li> <li>• <b>Public Space Protection Order (PSPO)</b> The town centre PSPO has been renewed for a further three years. Local community safety agencies will oversee the ongoing delivery and performance of the Order.</li> </ul> <p><b>Demolition of the Former Cinema, Open Market and Bridges over Bankfield</b></p> <p>The demolition works are now complete with the old bridge sites adjacent to Standish and Curzon Street paved and landscaped making the area more attractive and supporting local retailers in the area.</p>
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<b>Strategic commitment</b>	<b>Progress update</b>
<b>PF3-</b> We will develop our digital strategy, so that more residents transact with us online and we will continue to deliver services more efficiently.	The environmental health and development control teams are testing a new mobile working solution that will improve the efficiency of site visits.

<b>Strategic commitment</b>	<b>Progress update</b>
<b>PF6-</b> We will set up cross party working groups to investigate issues that matter to everyone in our borough.	<p>Two cross party working groups have been established to investigate issues of concern in the borough. These are a working groups on Dog Fouling and Climate Change. The Executive Member for Resources has provided an update on the latter.</p> <p>The Dog Fouling Working Group's recommendations are being considered by the Executive today (10<sup>th</sup> December</p>



2019). To further address issues around dog fouling in the borough, the extension of enforcement patrols and a new hotline to encourage resident reporting are being considered; funded through existing budget provision.

Other measures proposed include targeted communication with resident groups and schools; and signage in the borough in areas where Fixed Penalty Notices are frequently issued by the council's enforcement provider LA Support (formerly Kingdom Environmental Services). Consideration will also be given to increasing the penalty charge from the current £75 to £100. Quarterly reporting of performance would also be introduced.

# COUNCILLOR GORDON BIRTWISTLE, EXECUTIVE MEMBER FOR ECONOMY AND GROWTH

## Progress against our strategic commitments

Strategic commitment	Progress update
<p><b>PR2-</b> We will proactively support the borough's businesses to innovate and expand, and make the borough a natural choice for business relocation.</p>	<p><b>Business week</b> – The business support team delivered the 8<sup>th</sup> Annual Business Week from the 25<sup>th</sup> to 29<sup>th</sup> December, comprising 14 separate events and seminars covering a range of topics from innovation to employment tribunals. UCLAN were the headline sponsor and events were delivered by a range of local businesses and organisations including Orvia, Simply Corporate, Forbes Solicitors, JSA Psychotherapy, Prince's Trust, Barclays, PM&amp;M Chartered Accountants, Shout Network, East Lancashire Chamber of Commerce, Door 4 and Batch Distillery. I'd like to extend my thanks to our sponsors and business partners.</p> <p><b>Barclays Eagle Labs</b> – It is great to report what is being hailed as a coup for Burnley in that the Landmark Digital Hub located in the recently renovated former Burnley Grammar School has entered into collaboration with Barclays Eagle Labs. These are a growing national network of incubator spaces that provide advice and innovation support for ambitious young start-ups and entrepreneurs seeking to develop their businesses. Other areas where Eagle Labs have been set up are London, Manchester, Leeds and Cambridge. The Business Support Team has recently worked with the Eagle Lab to hold an Artificial Intelligence event attended by 40 local businesses.</p> <p><b>In Business Burnley Magazine</b> – a bumper edition of the magazine is now available covering news and features on our fantastic businesses and developments underway in the town. This edition really brings out the ingenuity and entrepreneurship displayed by businesses and their employees in this town.</p> <p><b>Brexit Seminars</b> – the business support team has supported the East Lancashire Chamber of Commerce delivering, at short notice, a large mail campaign and awareness event attended by over 50 businesses.</p> <p><b>Business Improvement District</b> – I'm very pleased to report that the Town Centre businesses have backed ambitious plans to create a Business Improvement District (BID). The BID will start in April 2020 and will run for a period of 5 years, ending March 2025. The BID will concentrate on three main</p>

themes: creating a modern, vibrant and connected town centre; creating a better Burnley for Business and creating a responsive and pro-active Burnley. The BID will generate over £1m of private sector investment for the town centre.

**Town Centre Management** – we have delivered three exciting events in the town centre over the last few months including:

Burnley Literary Festival 2019 which took place on 4<sup>th</sup> to 6<sup>th</sup> October with over 40 events, at 10 venues across the town centre and 60 performing artists. The event attracted people of all ages and was a celebration of culture, community and commerce all coming together to change the perception of Burnley.

Burnley’s Christmas Party – Saturday 16<sup>th</sup> November saw the annual lights switch on show featuring local music and dance talent. St James Street was brought to life with funfairs, arts & craft stalls, street markets, character appearances. The event was a huge success this year with 8,000 extra visits compared to a typical Saturday. Again, I’d like to extend our thanks to the private sector sponsors including Petty Real, Charter Walk, Fagan and Whalley, and Pennine Credit Union.

Light Night Lantern Parade took place on Saturday 30<sup>th</sup> November. Lead by locally based artists children and young people have been taking part in workshops making themed lanterns in the weeks leading up to the event culminating in a lively celebration parade took place through Burnley. This was a great family event with hundreds showing up to parade their creations through the town.

Strategic commitment	Progress update
<p><b>PR3-</b> We will deliver the Town Centre and Canalside Masterplan, and strategic projects in Padiham Town Centre.</p>	<p><b>Lower St James Street</b> – over the last few months we have been working with a range of partners to finalise a Detailed Scheme Programme for the Lower St James Street Heritage Action Zone. Building on the existing heritage assets, planned public realm works and an existing creative community the project focusses on regenerating the street into a “Creative Neighbourhood”. The proposal is to secure £1.3m from Historic England towards the £2.5m scheme.</p>

<b>Strategic commitment</b>	<b>Progress update</b>
<b>PR4-</b> We will implement the Local Plan, delivering new housing, employment sites, and infrastructure.	The Executive considered a draft Developer Contributions Supplementary Planning Document (SPD) at its meeting on 10 December 2019. The SPD will provide additional policy guidance to that set out in the Local Plan on affordable housing and infrastructure; both in respect of on-site requirements and financial contributions to off-site provision. Statutory consultation on the draft document will take place early next year, over an extended period of eight weeks.