

REPORT TO LICENSING COMMITTEE



DATE	Wednesday 16th September 2020
PORTFOLIO	Community & Environmental Services
REPORT AUTHOR	John Clucas
TEL NO	0114 3999061
EMAIL	jclucas@burnley.gov.uk

Licensing Act 2003 Burnley Borough Council Licensing Policy

PURPOSE

1. To advise members of the requirement under The Licensing Act 2003 that the Licensing Authority (Burnley Borough Council) has to determine and publish its Licensing Policy at least every 5 years.
2. The Statement of Licensing Policy sets out the principles that the authority will apply when exercising its functions under the Licensing Act 2003.

The existing policy was for the period from Jan 2016 to Jan 2021, so this needs to be revised and updated and agreed by the Full Council and published before 10th January 2021.

3. There is a requirement when considering updating the policy that it is sent out to relevant authorities for consultation.

A pre-consultation draft has already been circulated to key members and received no responses. As the next step the Licensing Committee agreed to send out the draft policy for formal consultation. The consultation was sent to over 100 individuals / organisations with a final response date of Friday 11th September 2020.

The formal consultation has now ended, there were two formal responses and some comments from others and this resulted in the draft Licensing Policy being amended slightly. The revised policy is attached (with highlighted changes) and now comes back before the committee.

Following this it will go to Scrutiny and then the Executive, then the full council in December 2020.

RECOMMENDATION

4. That the committee recommends that the attached draft policy for approval by Full Council.

REASONS FOR RECOMMENDATION

5. To comply with the timescale to have a final policy agreed and published by Jan 2021.

SUMMARY OF KEY POINTS

- 6 The updated draft policy is attached and to assist consultees the amended parts of the report have been highlighted. The **yellow highlights** (in the word documents) show the changes that were made to the existing policy prior to the formal consultation. **The green highlights** show the changes made as a result of the formal consultation responses.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

- . None

POLICY IMPLICATIONS

8. The Policy once approved will replace the Licensing Policy 2016-2021

DETAILS OF CONSULTATION

9. Initial consultation of the draft was sought and there were no responses. The full formal consultation has now also been completed. Over 100 individuals/organisations were consulted. A complete list of consultees can be found at Appendix A of the attached policy document

BACKGROUND PAPERS

10. none

FURTHER INFORMATION

PLEASE CONTACT:

John Clucas ext 249061
Karen Davies ext 249058