

# Election of Leader of the Council and appointment of Deputy Leader and Executive

## REPORT TO FULL COUNCIL



<b>DATE</b>	<b>30/09/2020</b>
<b>PORTFOLIO</b>	<b>None</b>
<b>REPORT AUTHOR</b>	<b>Alison McEwan</b>
<b>TEL NO</b>	<b>01282 477259</b>
<b>EMAIL</b>	<b>amcewan@burnley.gov.uk</b>

### PURPOSE

1. Following the resignation of the Leader of the Council, to consider the election of a new Leader of the Council and note the new Leader's appointment of Deputy Leader and the Executive, in accordance with the Constitution and legislative arrangements.

### RECOMMENDATION

2. The Council is asked to:
  - (1) Elect the Leader of the Council for 4 years up to the date of the next Appointments Council after the end of the 4 year term, in accordance with the Constitution and legislative requirements in relation to the arrangements for Leader of the Council; and
  - (2) Note the Leader's appointment of the Deputy Leader and the Executive as set out in Appendix 2 (to be circulated at the meeting) and, if relevant, detailed remits of the Executive portfolios (Appendix 3 – A copy of the current detailed portfolios is attached as Appendix 3. Should there be any changes these will be circulated as appropriate) as set out in Paragraph 8(ii).

### REASONS FOR RECOMMENDATION

3. To enable the Council to appoint the Leader and note the Leader's appointment of the Deputy Leader and the Executive according to the Council's constitution and legislative requirements.

### SUMMARY OF KEY POINTS

4. Due to legislative changes the Council now has the ability to determine the period for which a Leader may be appointed, and on 20<sup>th</sup> May 2015 Council determined that the appointment will be for a period of 4 years up to the date of the Appointments Council following the end of the 4 year term (see Appendix 1 -Article 7.03 of the constitution).
5. Cllr Charlie Briggs was elected Leader of the Council on 29<sup>th</sup> May 2019. Cllr Briggs

resigned from his position as Leader of the Council on 18<sup>th</sup> September 2020, bringing to an end his term of office as paragraph 7.03 (a) of Part 2 (Articles) of the Council's Constitution (Appendix 1)

The Council Procedure Rules state that following the end of the Leader's term of office then the Council will elect a new Leader as soon as is reasonably practicable, and that the Leader will then appoint between 2 and 9 members to the Executive one of whom will be appointed by the Leader to act as Deputy Leader.

This will occur at an Extraordinary Council meeting on 30<sup>th</sup> September 2020.

**Populated Appendix 2 detailing the Executive Members will be circulated at the Council meeting following the election of the Leader.**

**Appendix 3 detailing the current detailed remits of Executive Portfolios is attached.**

6. Part 4.4 paragraph 1.2 of the Constitution further sets out the rules to be followed regarding the appointment of the Executive and delegations by the Leader.

"Appointments and delegation by Leader;

(a) At the Appointments Meeting of the Council, the Leader will present to the Council the names of the Members appointed to the Executive by the Leader (including the Executive Member who is appointed as the Deputy Leader) and their Portfolios.

(b) Either at the Appointments Council Meeting or as soon as practicable afterwards, the Leader will present to the Head of Legal and Democratic Services a written record of;

(i) the detailed remits of the Portfolios of the Executive Members

(ii) any delegations made by the Leader in respect of the discharge of the Council's executive functions." i.e. Part 3 of the constitution.

Part 2 Article 7.04 of the constitution further sets out practical arrangements for the appointment of the Deputy Leader and Executive Members, as follows;

"The Leader will appoint one of the Members of the Executive to act as Deputy Leader. The Leader must give written notice of such appointment to both the person who he/she is appointing as Deputy Leader and the Head of Legal and Democratic Services.

The appointment of the Deputy Leader will take effect on receipt of the Leader's written notice by both the person who the Leader is appointing as Deputy Leader and the Head of Chief Executive's Office.

The Head of Legal and Democratic Services will keep a written record of the appointment of the Deputy Leader, and the Leader will report the appointment to Council and the Executive at the earliest opportunity"

7. It is anticipated that a Group Leaders meeting will have taken place in advance of the Extraordinary meeting on 30<sup>th</sup> September.

8. Issues arising

- (a) As referred to in paragraph 6 above once a Leader is elected by the Council the Leader must give notice in writing to the Deputy Leader and Executive Members of their appointments – this should take place immediately before Council is informed of their appointments.

It is proposed;

- (i) That at the Council meeting, once the Leader has been elected, the Leader circulates the letters of appointment to the Deputy Leader and the Executive Members to give effect to their appointments, and that the Council are then informed of the appointments by circulation of a finalised version of Appendix 2
- (ii) That a written record of the detailed remits of the Executive portfolios be presented either at the Appointments Council (Appendix 3) or to the Head of Legal and Democratic Services as soon as practicable after the Appointments Council.

**FINANCIAL IMPLICATIONS AND BUDGET PROVISION**

9. None

**POLICY IMPLICATIONS**

10. None

**DETAILS OF CONSULTATION**

11. Management Team.  
Group Leaders

**BACKGROUND PAPERS**

12. None

**FURTHER INFORMATION**

**PLEASE CONTACT: Catherine Waudby**

**ALSO:**

### 7.03 **Leader**

The Leader will be a Member elected to the position of leader by the Council. The Leader's term of office will end on the day when the Council holds its first Appointment Council Meeting after the Leader's normal day of retirement as a Member, unless:

- (a) he/she resigns from the office; or
- (b) he/she is suspended from being a councillor under Part III of the Local Government Act 2000 (although he/she may resume office at the end of the period of suspension); or
- (c) he/she is no longer a Member; or
- (d) he/she is removed by resolution of Council provided that no such resolution may be moved unless a Notice of Motion is delivered to the Head of Legal and Democratic Services not later than 7 days before the meeting at which it is to be debated, and signed by one third of the Members (for the time being) of the Council (which will also meet signing requirements in Part 4.1 Council Procedure Rule 15 Previous Decisions and Motions), and that this particular Motion be exempt from Council Procedure Rule 22 relating to waiving of Standing Orders