

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the month of February 2021 onwards, published by 15th January 2021. Due to current circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

| Matter for Decision | Purpose | Key Decision – Yes or No | Anticipated date of decision | Public or Private report. If Private give reasons | List of documents to be submitted including any background papers | Contact person & Executive Portfolio |
|--|---|---|-------------------------------------|---|--|--|
| Localism Act 2011 – Pay Policy Statement 2021-22 | To approve the Pay Policy Statement | No (Full Council Decision – Policy Framework) | February 2021 | Public | Report to set out the key issues | Vicky White Strategic HR Manager Executive Member for Resources and Performance Management |
| Strategic Plan 2021 | To consider the Strategic Plan for 2021 | No (Full Council – Policy Framework) | February 2021 | Public | Report to set out the key issues | Rob Dobson Head of Policy and Engagement Leader |
| Burnley Leisure Trust Loan Facility Agreement | To approve a loan facility agreement to Burnley Leisure Trust | Yes | February 2021 | Private – The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972 schedule 12A, Part 1, Paragraph 3. Information relating to the financial or business affairs of any particular person | Report setting out the key issues. | Simon Goff Head of Green Spaces and Amenities Executive Member for Health & Wellbeing |

| Matter for Decision | Purpose | Key Decision – Yes or No | Anticipated date of decision | Public or Private report. If Private give reasons | List of documents to be submitted including any background papers | Contact person & Executive Portfolio |
|--|--|--------------------------------------|-------------------------------------|--|--|---|
| | | | | (including the authority holding that information). | | |
| Homelessness & Rough Sleeping Strategy 2021-2025 | To approve the Strategy for the Borough | No (Full Council – Policy Framework) | February 2021 | Public | Report to set out the key issues | Paul Gatrell Head of Housing & Development Control Executive Member for Housing |
| Revenue Budget 2021/22 including Savings Proposals | To consider a report on the Revenue Budget 2021/22 including savings proposals | No – Full Council Decision | February 2021 | Public | Report setting out the key issues | Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance |

| Matter for Decision | Purpose | Key Decision – Yes or No | Anticipated date of decision | Public or Private report. If Private give reasons | List of documents to be submitted including any background papers | Contact person & Executive Portfolio |
|---|---|---------------------------------|-------------------------------------|--|--|---|
| Revenue Budget Monitoring 2020/21 Qtr3 | To consider a report on Revenue Budget Monitoring 2020/21 Qtr3 | No (Full Council) | February 2021 | Public | Report setting out the key issues | Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance |
| Capital Budget Monitoring 2020/21 Qtr 3 | To consider a report on Capital Budget Monitoring 2020/21 Qtr3 | No (Full Council) | February 2021 | Public | Report setting out the key issues | Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance |
| Medium Term Financial Strategy 2022/23 to 2025/26 including Reserves Strategy | To consider a report on Medium Term Financial Strategy 2022/23 to 2025/26 including Reserves Strategy | No (Full Council) | February 2021 | Public | Report setting out the key issues | Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance |

| Matter for Decision | Purpose | Key Decision – Yes or No | Anticipated date of decision | Public or Private report. If Private give reasons | List of documents to be submitted including any background papers | Contact person & Executive Portfolio |
|---|---|---------------------------------|-------------------------------------|--|--|---|
| Capital Budget 2021/22 and Capital Investment Programme 2021/26 | To consider a report on Capital Budget 2021/22 and Capital Investment Programme 2021/26 | No (Full Council) | February 2021 | Public | Report setting out the key issues | Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance |
| Treasury Management Strategy 2021/22 and Prudential Treasury Indicators | To consider a report on Treasury Management Strategy 2021/22 and Prudential Treasury Indicators | No (Full Council) | February 2021 | Public | Report setting out the key issues | Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance |
| Burnley's Tree Management Policy | To approve the revised policy for the Borough | Yes | March 2021 | Public | Report setting out the key issues | Simon Goff Head of Green Spaces and Amenities Executive Member for Health & Wellbeing |

| Matter for Decision | Purpose | Key Decision – Yes or No | Anticipated date of decision | Public or Private report. If Private give reasons | List of documents to be submitted including any background papers | Contact person & Executive Portfolio |
|-------------------------------|---|---|-------------------------------------|--|--|--|
| Food Safety Delivery Plan | To consider an updated Plan for 2021 | No (Full Council Decision-Policy Framework) | March 2021 | Public | Report setting out the key issues | Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services |
| Health & Safety Delivery Plan | To consider an updated plan for 2021 | No (Full Council Decision-Policy Framework) | March 2021 | Public | Report setting out the key issues | Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services |
| Anti-Social Behaviour Policy | To approve the revised policy for the Borough | Yes | March 2021 | Public | Report to set out the key issues | Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services |

Meetings of the Executive will be held on the following dates: 15th February, 23rd March and 20th April 2021. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are currently being held remotely and can be viewed on the Council's [Youtube channel](#)

This Notice will be further updated by the following dates: 23rd February and 18th March 2021.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: HYPERLINK "mailto:"cwardby@burnley.gov.uk

Published: By 15th January

2021 HYPERLINK "mailto:"HYPERLINK "mailto:"