

## BURNLEY HAF STEERING GROUP

### TERMS OF REFERENCE

#### Purpose:

To ensure all provision supported through the Burnley HAF funding effectively meet the requirements of the Department for Education guidance for the Holiday activities and food programme 2021 to provide enriching activities and healthy meals during the school holidays to children who receive benefits-related free school meals, during the Summer and Christmas Holidays in 2021.

#### Objectives:

Work collaboratively to support the development of partnerships, positive relationships and integrated working; ensuring there is a joined-up approach to providing local opportunities for children and young people to engage in activities.

To oversee the mapping of activity delivery and service providers to identify potential gaps in the market for the provision of activities

To provide support and challenge to ensure the programme is successful in providing a localised offer of a range of activities and food for FSM pupils

To establish and agree timetable for commissioning and grant applications and explore the potential for joint commissioning

To agree the HAF application process.

To promote and raise awareness/profile of the Burnley HAF and to increase local knowledge of what's available through joined up signposting

To scrutinise monitoring and evaluation data to assess the overall effectiveness of those projects/activities funded

To scrutinise monitoring and evaluation data to ensure there is equality of access to activity for all children and young people irrespective of ethnicity, gender, disability, sexuality, religion, etc.

Membership: Representatives of relevant stakeholder groups/forums including; Early Help Service, VCFs, Leisure services, Education, Burnley Council.

Frequency of meetings: The group will meet on a fortnightly basis