

MEMBERS ALLOWANCE SCHEME
1st April 2014- 31ST March 2016

Burnley Borough Council in exercise of the powers conferred by the Local Authorities (Members' Allowances)(England) Regulations 2003 makes the following scheme:-

This scheme may be cited as the Burnley Borough Council Members' Allowance Scheme and shall have effect for the period commencing 1st April 2014 and shall continue in force up to 31st March 2016.

1. **Basic Allowance** -The level of basic allowance paid to all members be £2,700
2. **Special Responsibility Allowances** -There be no change to the definition of roles that attract special responsibility allowances
 - The Leader (basic allowance x4)
 - The Deputy Leader (basic allowance x 1)
 - Executive portfolios (basic allowance x 1.5)
 - Chair of Scrutiny Committees (basic allowance x 1.5)
 - Chair of Development Control Committee (basic allowance x 1)
 - Chair of Licensing Committee (basic allowance x 0.5)
 - Chair of Audit Committee (basic allowance x 0.5)
 - Chair of Standards Committee (Basic allowance x 0.5)
 - Vice Chair of Development Control Committee and Scrutiny Committee (basic allowance x 0.5)
 - Group Leaders (basic allowance x 0.5)

The recommendations for the proposed levels of basic and special responsibility allowances for 2014 – 2016 are as follows

<i>Allowance</i>	<i>2014/16</i>
Basic	2,700
Special Responsibility Allowance	
Leader	10,800
Deputy Leader	2,700
Executive members	4,050
Chair of Scrutiny	4,050
Chair of Development Control	2,700
Chairs of Licensing, Audit & Standards	1,350
Vice Chair Development Control and Scrutiny	1,350
Other Group Leaders	1,350
Independent Persons	500

3. **Dependent Carers and Childcare Allowances** - The dependent carers' allowance and childcare allowance be paid at the current rate of the adult minimum wage and be paid under the following criteria.

Limitations

Costs necessarily incurred for:

- A child or children under the age of 16
- An elderly relative requiring full-time care
- A relative with a physical disability requiring full-time care
- A relative with learning disabilities requiring full-time care

Safeguards

The person for whom care has been arranged must live in the same household as the member

The care in respect of which the allowance is claimed must not be provided by a person living in the member's household, or by another parent of a child in the household

Disabled dependents are excluded where the member is already in receipt of a carer's allowance

The member must notify the Council of the identity of the carer in respect of whose costs the allowance is claimed and the cared for

Child(ren) or dependent must be registered with the Council in advance of any claim being made

4. **Travel and subsistence allowance –**

Travel and subsistence allowances shall be paid for attendance at approved events.

The level of travel allowance by car be the same as that paid to officers determined locally. Currently this is

Car allowance rates

1st April 2013

The In Borough Rate becomes 55p per mile or the Green Book rate for cars between 1000cc and 1199cc if greater

The Out of Borough Rate remains 25p per mile

1st October 2013

The In Borough Rate becomes the Green Book rate for cars between 1000cc and 1199cc (currently 52.9p per mile)

The Out of Borough Rate remains 25p per mile

Motor cycle allowance rates

<up to 150	12.4p per mile
151-244	18.8 per mile
245-500	27p per mile
501-999	35.5p per mile
1000>	39.2p per mile

Subsistence Allowances

Breakfast	£6.90
Lunch	£9.52
Tea	£3.75
Evening Meal	£11.78

Overnight

London £105

Outside London £90

That the payment of travelling allowances by taxi can be provided for Disabled and Vulnerable Members not to exceed; a) in cases of urgency or where no public transport was reasonably available, the amount of the actual fare and any reasonable gratuity paid; and b) in any other case the amount of travel by appropriate public transport.

5. **Co-optees Allowance** - Payments to each of the Independent Persons to the Standards Committee be paid at £500 per annum.
6. **Annual Adjustment of Allowances** – This scheme makes provision for an annual adjustment of allowances indexed to the annual officer pay increase.
7. **Backdating** – That any amendments made during the year to the amounts payable under this scheme may be backdated to the 1st April of the year in which the amendment is made.
8. **Repayment/suspension of allowances** - That there be repayment of allowances should a councillor be suspended, cease to be a councillor due to a relevant conviction or non-attendance, or resigns.
9. **Pensions** – That no member allowances be classified as pensionable under the Regulations.

This scheme be reviewed by the Independent Remuneration Panel for the 2016/17 financial year.