# The Council's constitution

## Part 1 – Summary and Explanation

# Part 2 - Articles of the Constitution

Article 1-	The Constitution
Article 2-	Members of the Council
Article 3-	Citizens and the Council
Article 4-	The Full Council
Article 5-	Chairing the Council
Article 6-	Scrutiny Committee
Article 7-	The Executive
Article 8-	Regulatory and other Committees
Article 9-	The Standards Committee
Article 10-	Area Structures
Article 11-	Joint Arrangements
Article 12-	Officers
Article 13-	Decision Making
Article 14-	Finance, Contracts and Legal Matters
Article 15-	Review and Revision of the Constitution
Article 16-	Suspension, Interpretation and Publication of the Constitution

### Schedule 1- Description of Executive

### Part 3 - Responsibility for Functions

Responsibility for Functions -Scheme of Delegation for Council and Executive Functions

#### Part 4 - Rules of Procedure

- 4.1- The Council's Procedure Rules
- 4.2- Access to Information Procedure Rules
- 4.3- Budget and Policy Framework Procedure Rules
- 4.4- Executive Procedure Rules
- 4.5- Scrutiny Procedure Rules
- 4.6- Financial Procedure Rules
- 4.7- Contracts Procedure Rules
- 4.8- Officer Employment Procedure Rules January 2015 draft (3) ED 300115.doc
- 4.9- Officer Disciplinary Procedure Rules

#### Part 5 – Codes and Protocols

5.1 New Code of Conduct for Members and Guidance

5.2-	Code of Conduct for Employees, Whistleblowing Policy and Anti Fraud/Corruption Policy
5.3-	Protocol: Chief Executive/Directors and Political Groups
5.4-	Protocol: Petitions
5.5-	Protocol: Appointment of Mayor/Deputy Mayor
5.6-	Protocol: Call-in
5.7-	<u>Guidance:Member and Officer Appointments to Outside Organisations and requirement to</u> declare related party transactions
	declare related party transactions
5.8-	Local Code of Corporate Governance
5.9-	Protocol: Recognition of Service to the Community and Council
5.10-	Protocol: Standards Committee Members
5.11-	Protocol: Monitoring Officer

# Part 6 – Members' Allowances Scheme

5.12- Protocol: Section 151 Officer

2014/15 Members Allowances Scheme

# Part 7 – Management Structure

**Management Structure**