



# FULL COUNCIL

## BURNLEY TOWN HALL

Wednesday, 16th May, 2018 at 4.00 pm

### PRESENT

### MEMBERS

Councillors C Briggs (Chair), A Kelly (Vice-Chair), A Anwar, G Birtwistle, B Brindle, M Brindle, P Campbell, F Cant, I Carmichael, T Commis, I Emo, D Ferrier, A Fewings, D Fleming, B Foster, S Graham, J Greenwood, J Harbour, S Hussain, M Johnstone, A Khan, S Khan, G Lishman, M Lishman, T Martin, E Monk, N Mottershead, A Newhouse, L Pate, M Payne, A Raja, A Royle, J Sumner, A Tatchell, C Towneley, M Townsend and C White

### OFFICERS

Mick Cartledge	Chief Executive
Lukman Patel	Chief Operating Officer
Rob Dobson	Head of Policy and Engagement
Kate Ingram	Head of Regeneration and Planning Policy
Jeremy Richard	Communications Officer
Joanne Swift	Head of Streetscene
Chris Gay	Governance Manager
Eric Dickinson	Democracy Officer
Imelda Grady	Democracy Officer
Alison McEwan	Democracy Officer
Maureen Neave	Assistant Democracy Officer
David Farrar	Mayor's Officer
David Bristow	Deputy Mayor's Officer
Claudia Wilcock	Business Administration Apprentice

#### 1. Election of Mayor

It was moved by Councillor Jeff Sumner and seconded by Councillor Neil Mottershead and

RESOLVED UNANIMOUSLY

That Councillor Charlie Briggs be elected Mayor of the Borough for the 2018/19 Municipal Year.

(Councillor Howard Baker then vacated the Chair in favour of the Mayor)

His Worship the Mayor, Councillor Charlie Briggs then made and subscribed the Declaration of Acceptance of Office as required by Law.

## **2. Vote of thanks to the retiring Mayor**

It was moved by Councillor Andy Tatchell and seconded by Councillor Ida Carmichael that the grateful thanks of this Council be extended to the retiring Mayor for the services rendered by him during the past Municipal Year.

On being put to the vote, the motion was declared to be carried and it was

RESOLVED UNANIMOUSLY

It was FURTHER RESOLVED

That medallions be presented to Councillor Howard Baker and Tracey Rhodes as a token of the Council's appreciation of their services to the Borough during the Municipal Year now ending.

Councillor Baker responded by reviewing the highlights of his period of office, thanking all those who had helped him.

## **3. Appointment of Deputy Mayor**

It was moved by Councillor Margaret Lishman and seconded by Councillor Ida Carmichael and

RESOLVED UNANIMOUSLY

That Councillor Anne Kelly be elected Deputy Mayor/Mayor Elect of the Borough for the 2018/19 Municipal Year.

The Deputy Mayor, Councillor Anne Kelly then made and subscribed the Declaration of Acceptance of Office as required by Law.

## **4. Mayor's Communications**

The Chief Executive, Mick Cartledge, reported that His Worship the Mayor would be 'At Home' at the Town Hall, Burnley at 2.00 pm on Tuesday 22<sup>nd</sup> May 2018.

He further reported that the Mayor's Civic Sunday would be held at the Life Church, Burnley at 11.00 am on Sunday 10<sup>th</sup> June 2018.

He also reported that the Mayor's Charity Ball would be held on Saturday 3<sup>rd</sup> November 2018 at Burnley Football Club.

## **5. Adjournment of Meeting**

The Mayor adjourned the meeting at 4.40pm

**The meeting reconvened at 6.30 pm**

## **6. Minutes of the Last Meeting**

The Minutes of the meeting of the Council held on the 11<sup>th</sup> April 2018 were confirmed and signed by the Chair.

## **7. The Executive and its portfolios for 2018/19**

Consideration was given to the Executive and its portfolios for 2018/19.

### **RESOLVED**

That the Executive and its portfolios from 16<sup>th</sup> May 2018 be noted as follows:-

Councillor John Harbour – Deputy Leader and Executive Member for Housing and Leisure

Councillor Sue Graham – Executive Member for Regeneration and Economic Development

Councillor Mark Townsend – Executive Member for Resources and Performance Management

Councillor Lian Pate – Executive Member for Community and Environmental Services

## **8. Appointments to Committees, Working Groups and Panels 2018/19**

Consideration was given to a report on the membership of the Council's committees, working groups and panels for the 2018/19 Municipal Year.

### **RESOLVED**

1. That the list of Committees, Working Groups and Panels as set out in Appendix 1 to the report be approved as submitted.
2. That the Membership of the Council's Committees, Working Groups and Panels for the 2018/19 Municipal Year be approved as follows: -

### **MEMBERSHIP OF COMMITTEES/WORKING GROUPS FOR 2018-19**

SCRUTINY COMMITTEE-17 (10-2-2- 1-1-1)

CHAIR – Andy Tatchell  
VICE CHAIR – Margaret Brindle

<b>Councillors</b>	<b>Councillors</b>
Margaret Brindle	Shbana Khan
Tom Commis	Gordon Lishman
Ivor Emo	Margaret Lishman
Danny Fleming	Sobia Malik
Dale Ferrier	Tony Martin
Bea Foster	Paul Reynolds
Joanne Greenwood	Andy Tatchell
Marcus Johnstone	Christine White
Lubna Khan	

AUDIT and STANDARDS COMMITTEE-9

-to include 1 Executive member and the Chair of Scrutiny Committee (5-1-1-1-1)

CHAIR – Paul Campbell  
VICE CHAIR – Joanne Greenwood

<b>Councillors</b>	<b>Councillors</b>
Paul Campbell	Neil Mottershead
Tom Commis	Ann Royle
Dale Ferrier	Andy Tatchell
Joanne Greenwood	Mark Townsend
Anne Kelly	

DEVELOPMENT CONTROL COMMITTEE-16

-to include relevant Executive member (9-2-2-1-1-1)

CHAIR – Arif Khan  
VICE CHAIR – Frank Cant

<b>Councillors</b>	<b>Councillors</b>
Afrasiab Anwar	Mohammed Ishtiaq
Gordon Birtwistle	Marcus Johnstone
Margaret Brindle	Arif Khan
Frank Cant	Neil Mottershead
Saeed Chaudhary	Mark Payne
Sue Graham	Asif Raja
John Harbour	Jeff Sumner
Alan Hosker	Cosima Towneley

LICENSING COMMITTEE-15 ( 9- 2-2-1-1)

CHAIR – Ann Royle  
VICE CHAIR – Frank Cant

<b>Councillors</b>	<b>Councillors</b>
Bill Brindle	Anne Kelly
Frank Cant	Sobia Malik
Ida Carmichael	Elizabeth Monk
Saeed Chaudhary	Paul Reynolds
Ivor Emo	Ann Royle
Danny Fleming	Jeff Sumner
Shah Hussain	Christine White
Arif Khan	

MEMBER STRUCTURES AND SUPPORT  
WORKING GROUP-12 (7-1-1-1-1-1)  
To include Group Leaders

<b>Councillors</b>	<b>Councillors</b>
Gordon Birtwistle	Elizabeth Monk
Margaret Brindle	Andrew Newhouse
Paul Campbell	Mark Payne
John Harbour	Ann Royle
Alan Hosker	Andy Tatchell
Arif Khan	Mark Townsend

LANCASHIRE POLICE AND CRIME PANEL  
(1 member and 2 substitute from ruling group )

<b>Councillors</b>	<b>Councillors</b>
Tony Martin	Lian Pate (sub 1)
	Afrasiab Anwar (sub 2)

PARKING AND TRAFFIC REGULATIONS OUTSIDE LONDON (PATROL)  
ADJUDICATION JOINT COMMITTEE - 2  
Include relevant Executive Member  
and 1 member from largest opposition group

<b>Councillors</b>	<b>Councillors</b>
Lian Pate	Andrew Newhouse

## 9. Appointment of Chairs and Vice Chairs of Committees

With reference to Minute 8 the Council gave consideration to the appointment of Chairs and Vice Chairs of the Scrutiny, Regulatory and Other Committees for the 2018/19 Municipal Year.

### RESOLVED

That the following appointments of Chairs and Vice Chairs be made for the 2018/19 Municipal Year:-

Scrutiny Committee	Chair:	Andy Tatchell
	Vice Chair:	Margaret Brindle
Audit and Standards Committee	Chair:	Paul Campbell
	Vice Chair:	Joanne Greenwood
Development Control Committee	Chair:	Arif Khan
	Vice Chair:	Frank Cant
Licensing Committee	Chair:	Ann Royle
	Vice Chair:	Frank Cant

## 10. Appointments to Outside Bodies 2018/19

Consideration was given to the Council's appointments to Outside Bodies for 2018/19.

### RESOLVED

That the Outside Bodies list for 2018/19 be approved as set out below:-

#### REPRESENTATION ON OUTSIDE BODIES FOR THE MUNICIPAL YEAR 2018/19

	<b>Outside Body</b>	<b>Qualification 2017/18</b>	<b>Appointed 2017/18</b>	<b>Qualification 2018/19</b>	<b>Nominated 2018/19</b>
1.	Barnfield and Burnley Developments Limited - Directors	Leader Chief Executive	Cllr Mark Townsend Pam Smith	Leader Chief Executive	<b>Leader</b> <b>Chief Executive</b>

	<b>Outside Body</b>	<b>Qualification 2017/18</b>	<b>Appointed 2017/18</b>	<b>Qualification 2018/19</b>	<b>Nominated 2018/19</b>
2.	Burnley & Pendle Children's Partnership	Any Executive Member	Cllr John Harbour	Any Executive Member	<b>Cllr John Harbour</b>
3.	Burnley Education Trust	Chief Executive	Pam Smith/Mick Cartledge	Chief Executive	<b>Chief Executive</b>
4.	Burnley Leisure – Trustees (E)	Any 2 Members	Cllr Asif Raja Cllr Sue Graham (from 270917) Cllr Tony Harrison (until 270917)	Any 2 Members	<b>Cllr Asif Raja</b>  <b>Cllr Afrasiab Anwar</b>
5.	Burnley Pendle and Rossendale Council for Voluntary Service – Executive Committee	Any 2 Members	Cllr Tony Martin  Cllr Bea Foster	Any 2 Members	<b>Cllr Tony Martin</b>  <b>Cllr Bea Foster</b>
6.	Burnley and Pendle Citizens Advice Bureau (E)	Executive Member for Community Services  1 Experienced Opposition Member	Cllr Lian Pate  Cllr Ida Carmichael	Executive Member for Community and Environmental Services  1 Experienced Opposition Member	<b>Executive Member for Community and Environmental Services</b>  <b>Cllr Ida Carmichael</b>
7.	Burnley Private Rented Sector Forum (D/E)	Executive Member for Housing and Environment  Chair of Scrutiny Committee	Cllr John Harbour  Cllr Andy Tatchell	Executive Member for Housing and Leisure  Chair of Scrutiny Committee	<b>Executive Member for Housing and Leisure</b>  <b>Chair of Scrutiny Committee</b>

	<b>Outside Body</b>	<b>Qualification 2017/18</b>	<b>Appointed 2017/18</b>	<b>Qualification 2018/19</b>	<b>Nominated 2018/19</b>
8.	Burnley Town Centre Partnership	Executive Member for Regeneration and Economic Development  Vice Chair of Scrutiny Committee	Cllr Sue Graham  Cllr Margaret Brindle	Executive Member for Regeneration and Economic Development  Vice Chair of Scrutiny Committee	<b>Executive Member for Regeneration and Economic Development</b>  <b>Vice Chair of Scrutiny Committee</b>
9.	Calico Board of Management – Annual General meeting Voting Rights  (E)  TO BE REMOVED	Chief Operating Officer	Mick Cartledge/  Lukman Patel	Chief Operating Officer	Chief Operating Officer
10. *	East Lancashire Health and Well Being Partnership  AMEND QUALIFICATION	Any Executive Member	Cllr Lian Pate	<b>Executive Member for Community and Environmental Services</b>	<b>Executive Member for Community and Environmental Services</b>
11.	East Lancashire Into Employment Co. Ltd – Directors  TO BE REMOVED	Executive Member for Regeneration and Economic Development	Cllr Sue Graham	Executive Member for Regeneration and Economic Development	Executive Member for Regeneration and Economic Development



	<b>Outside Body</b>	<b>Qualification 2017/18</b>	<b>Appointed 2017/18</b>	<b>Qualification 2018/19</b>	<b>Nominated 2018/19</b>
12.	LCC Health Scrutiny Committee  (same Membership for Joint Lancashire Health Scrutiny Committee)	Any Member of Scrutiny Committee  Sub:  Any Member of Scrutiny Committee	  Sub:  Cllr Margaret Brindle	Any Member of Scrutiny Committee  Sub:  Any Member of Scrutiny Committee	<b>Cllr Margaret Brindle</b>  <b>Sub:Cllr Tony Martin</b>
13.	Lancashire Waste Partnership	Executive Member for Community and Leisure Services	Cllr Lian Pate	Executive Member for Community and Environmental Services	<b>Executive Member for Community and Environmental Services</b>
14.	Local Government Association	Leader	Cllr Mark Townsend	Leader	<b>Leader</b>
15.	Marketing Lancashire  (previously called Lancashire Tourism Forum)  TO BE REMOVED	Executive Member for Regeneration and Economic Development	Cllr Sue Graham	Executive Member for Regeneration and Economic Development	Executive Member for Regeneration and Economic Development
16.	North Western Local Authorities Employers' Organisation	Executive Member for Resources and Performance Management  Sub: Any Executive Member	Cllr Mohammed Ishtiaq  Sub: Cllr Mark Townsend	Executive Member for Resources and Performance Management  Sub: Any Executive Member	<b>Executive Member for Resources and Performance Management</b>  <b>Sub: Cllr John Harbour</b>

	<b>Outside Body</b>	<b>Qualification 2017/18</b>	<b>Appointed 2017/18</b>	<b>Qualification 2018/19</b>	<b>Nominated 2018/19</b>
17.	Over Fifties Forum  TO BE REMOVED	Any Member	Cllr Bea Foster	Any Member	Any Member
18.	Pennine Prospects  TO BE ADDED			Any Member	Cllr Cosima Towneley
19.	Police and Crime Commissioner Quarterly Community Safety Portfolio Holders  TO BE REMOVED	Executive Member for Community and Leisure Services	Cllr Lian Pate	Executive Member for Community and Environmental Services	Executive Member for Community and Environmental Services
20.	Growth Lancashire	1 Public Sector Director -  Leader  and  An Alternate Director -the Executive Member for Regeneration and Economic Development	Cllr Mark Townsend   and  Cllr Sue Graham	1 Public Sector Director -  Leader  and  An Alternate Director -the Executive Member for Regeneration and Economic Development	<b>1 Public Sector Director - Leader</b>  and  <b>An Alternate Director -the Executive Member for Regeneration and Economic Development</b>

## **SECTION 2 - PERIOD APPOINTMENTS**

	<b><u>Outside Body</u></b>	<b><u>Qualifications 2017/18</u></b>	<b><u>Appointed 2017/18</u></b>	<b><u>Qualifications 2018/19</u></b>	<b><u>Nominated 2018/19</u></b>
21.	<b>Burnley Acorn Fund-</b>	3 Members	Cllr Jean Cunningham	2 Members	<b>Cllr Elizabeth Monk (from</b>

	<u>Outside Body</u>	<u>Qualifications 2017/18</u>	<u>Appointed 2017/18</u>	<u>Qualifications 2018/19</u>	<u>Nominated 2018/19</u>
	<b>(periods of four years)</b>	<p>(from Oct 2016 to Oct 2020)</p> <p>*1 Any Member to fill vacancy due to Cllr Howard Baker (Mayor Elect) becoming ex officio from May 2017</p> <p>(from May 2017 to Oct 2020)</p> <p>Director of Resources</p> <p>Ex Officio</p>	<p>Cllr Ann Royle</p> <p>(from Oct 2016 to Oct 2020)</p> <p>Cllr Andy Tatchell</p> <p>(from May 2017 to Oct 2020)</p> <p>Section 151 Officer –Asad Mushtaq</p> <p>Ex Officio</p>	<p>(from Oct 2016 to Oct 2020)</p> <p><b>– 1 Member to be replaced from May 2018-Oct 2020</b></p> <p>1 Member</p> <p>(from May 2017 to Oct 2020)</p> <p>Section 151 Officer</p> <p>Ex Officio</p>	<p><b>May 2018 to Oct 2020)</b></p> <p><b>No change required</b></p> <p><b>No change required</b></p> <p><b>Section 151 Officer –Asad Mushtaq</b></p> <p><b>Ex Officio</b></p>
22.	Stocks Massey Bequest-Representative Trustees (periods of four years)	<p>Any Executive Member</p> <p>(term May 2017-May 2020)</p> <p>Chair of Scrutiny Committee</p> <p>(term expires May 2018)</p>	<p>Cllr John Harbour</p> <p>(term May 2017-2020)</p> <p>Cllr Andy Tatchell</p> <p>(term expires May 2018)</p>	<p>Any Executive Member</p> <p>(term May 2017-May 2020)</p> <p>Chair of Scrutiny Committee</p> <p>(May 2018-May 2022)</p>	<p><b>No change required</b></p> <p><b>Chair of Scrutiny Committee</b></p> <p><b>(May 2018-May 2022)</b></p>