



EXECUTIVE

BURNLEY TOWN HALL

Tuesday, 14th August, 2018 at 6.30 pm

PRESENT

MEMBERS

Councillors M Townsend (Chair), J Harbour (Vice-Chair), S Graham, L Pate and A Raja

OFFICERS

Mick Cartledge	– Chief Executive
Lukman Patel	– Chief Operating Officer
Kate Ingram	– Strategic Head of Economy and Growth
Howard Hamilton-Smith	– Finance Manager
Martyn Hardacre	– Assistant Business Support Officer
Eric Dickinson	– Democracy Officer

28. Minutes

The Minutes of the last meeting held on the 19th July 2018 were confirmed as a correct record and signed by the Chair.

29. Constitutional Update-Executive and Portfolios 2018-19

Purpose

To inform the Executive of its new membership, and to note the changes to the Executive Members' Portfolios, from 1st August 2018.

Reasons for decision

To ensure that the Executive has been informed at the earliest opportunity of changes which have been made from 1st August 2018 by the Leader to the Executive Members and their remits, as required by Part 2 of the constitution.

Decision

That the appointment of Councillor Asif Raja as the Executive Member for Economy and Growth, and the updated Executive Members' portfolios including Cllr Sue Graham as the

new Executive Member for Resources and Performance Management, from 1st August 2018 be noted.

30. Strategic Risk Register

Purpose

To present the Executive with a Strategic Risk Register.

Reasons for decision

The Executive are required to approve the Strategic Risk Register (Appendix A) pursuant to the Risk Management Strategy.

Decision

That the Strategic Risk Register be approved.

31. Revenue Monitoring Q1 2018-19

Purpose

To report the forecast outturn position for the year as at 31 March 2019 based upon actual spending and income to 30 June 2018.

Reasons for decision

To give consideration to the level of revenue spending and income in 2018/19 as part of the effective governance of the Council and to ensure that appropriate management action is taken to ensure a balanced financial position.

Decision

- (1) That the projected revenue budget forecast breakeven position be noted as set out in the Revenue Budget Summary, detailed Service Reports, and Appendix 2; and
- (2) That Full Council be recommended to seek approval for:
 - (a) The latest revised budget of £15.09m as shown in Appendix 1; and
 - (b) The net transfers from earmarked reserves of £0.747m as shown in Appendix 3.

32. Capital Monitoring Q1 2018-19

Purpose

To provide Members with an update on capital expenditure and the resources position along with highlighting any variances.

Reasons for decision

To effectively manage the 2018/19 capital programme.

Decision

- (1) That Full Council be recommended to approve net budget changes totalling an increase of £229,857 giving a revised capital budget for 2018/19 totalling £11,680,788 as detailed in Appendix 1;
- (2) That Full Council be recommended to approve the proposed financing of the revised capital budget totalling £11,680,788 as shown in Appendix 2;
- (3) That the latest estimated year end position on capital receipts and contributions showing an assumed balance of £1,011,557 at 31 March 2019, in Appendix 3, be noted;
- (4) That Full Council be recommended to approve a new Capital Scheme for the Calder Park, totalling £10,132, funded from 3rd Party Contributions and Revenue Contributions;
- (5) That Full Council be recommended to approve a new Capital Scheme for the Stoops Wheeled Sport at Hargher Clough Park, totalling £134,000, funded from Capital Grants, Capital Receipts and 3rd Party Contributions;and
- (6) That Full Council be recommended to approve the transfer of the Burnley-Pendle Growth Programme from revenue to the capital programme, totalling £200k, funded from the Growth Reserve.

33. Exclusion of the Public

Purpose

To consider when it may be relevant to exclude the public from the meeting and clarify the order of the agenda.

Reason for decision

Minute number 34 contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

Decision

That the public be excluded from the meeting before discussion takes place on the item relating to Minute 34 since in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information, within the meaning of Part VA of the Local Government Act 1972.

34. Business Grant

Purpose

The purpose of the report is to seek members approval to award a business support package toward the establishment of a Digital Workspace/Co-Working Hub as set out in the report.

Reasons for decision

The proposals support the Council's prosperity objectives and contributes to the delivery of the Council's Growth and Prosperity Plan which includes growing the digital economy as part of a wider strategy to increase productivity.

Without the business support grant the proposal is unviable due to the high start up costs and the risk associated with co-work space in an untested market in Burnley.

Decision

- (1) That the business support grant be approved as set out in paragraphs 12,15 and 16 of this report (subject to the conditions set out in paragraphs 16 and 17); and
- (2) That authority be delegated to the Strategic Head of Economy and Growth (in consultation with the Chief Executive and Head of Finance and Property) to agree the terms of the grant and issue the necessary award letter.